

# SOLTERRA RESORT COMMUNITY DEVELOPMENT DISTRICT

Meeting Date: Thursday, July 28, 2022

Time: 9:30 a.m.

Location: Solterra Resort Amenity Center  
5200 Solterra Boulevard  
Davenport, Florida 33837

Phone Number: +1 904-348-0776

Phone Conference ID: 862 156 243#

(Mute/Unmute: \*6)

## Agenda

*Note: For the full agenda package, please contact [sconley@vestapropertyservices.com](mailto:sconley@vestapropertyservices.com)*

### I. Roll Call

S1: James Harvey   S2: Sharon Harley   S3: Jon Seifel   S4: Brad Walker   S5: Candice Smith  
(Chair) (Vice Chair)

### II. Audience Comments – (Limited to 3 minutes on agenda items)

### III. Vendor Reports

- A. Steadfast Environmental – Waterway Inspection [Exhibit 1](#)
- B. Yellowstone Landscape – Landscape Report
- C. DPFPG Field Operations Report [Exhibit 2](#)
- D. Amenity Manager Report
  - 1. Patio Furniture Refurbishment
    - i. Florida Patio Furniture & Re-strapping – Re-strapping - \$4,140.00 [Exhibit 3](#)
    - ii. Sunbrite Outdoor Furniture – New Strapping - \$13,845.00 [Exhibit 4](#)
    - iii. Sunbrite Outdoor Furniture – Re-coat frames- \$7,675.00 [Exhibit 5](#)
  - 2. Precision Sidewalk Repair Proposal [Exhibit 6](#)
    - i. Option A: Excludes Hazards Adjacent to UngROUTED Brick Pavers at Amenity Center - \$6,473
    - ii. Option B: Includes Hazards Adjacent to UngROUTED Brick Pavers at Amenity Center - \$6,798
  - 3. Envera Main Gate Cameras Repair Proposal - \$1,985.00 [Exhibit 7](#)

### IV. Budget Workshop

- A. Discussion of FY 2023 Budget [Exhibit 8](#)

### V. Administrative Items

- A. Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held February 24, 2022 [Exhibit 9](#)
- B. Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held April 28, 2022 [Exhibit 10](#)

**V. Administrative Items (Continued)**

- C. Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held June 9, 2022 [Exhibit 11](#)
- D. Consideration for Acceptance – The June 2022 Unaudited Financial Report [Exhibit 12](#)
- E. Ratification of Proposals [Exhibit 13](#)
  - 1. Yellowstone - Viburnum Hedge Infill - \$1,948.55
  - 2. Yellowstone - Q2 Irrigation Repairs - \$4,216.59
  - 3. Envera Knox Switch Replacement - \$418.00

**VI. Business Items**

- A. Consideration of DPFG Continuing Disclosure Agreement - \$4,800/yr [Exhibit 14](#)
- B. Discussion on Queue Lane/Parking Expansion Project
  - 1. Consideration of Engineer RFQ Responses [Exhibit 15](#)
    - i. Lighthouse Engineering Inc. [Exhibit 16](#)
    - ii. Kimley-Horn [Exhibit 17](#)
- C. Discussion on Amenity Facilities Rules and Policies [Exhibit 18](#)

**VII. Staff Reports**

- A. District Manager
- B. District Attorney
- C. District Engineer

**VIII. Audience Comments – New Business/Non Agenda – (Limited to 3 minutes per individual)****IX. Supervisors Requests****X. Action Items Summary****XI. Next Meeting Agenda Items****XII. Next Meeting Quorum Check**

*Confirmation of Quorum for Next Regular Meeting and Budget/Assessment Public Hearings Scheduled for Thursday, August 25, 2022 at 9:30 a.m.*

**XIII. Adjournment**